



**Cabazon Water District**  
14618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

**REGULAR BOARD MEETING**  
**MINUTES**

**Meeting Location:**  
14618 Broadway St.  
Cabazon, CA 92230

**Teleconference:**  
Dial-in #: 978-990-5321  
Access Code: 117188  
Email: [info@cabazonwater.org](mailto:info@cabazonwater.org)

**Meeting Date:**  
Wednesday, December 14, 2022 – 6:00 PM

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**REMEMBRANCE OF OUR SERVICE MEN AND WOMEN**

**ROLL CALL**

Director Taffy Brock - Present  
Director Terry Tincher - Present  
Director Diana Morris - Present  
Director Alan Davis - Present  
Director Sarah Wargo - Present  
Michael Pollack, General Manager - Present  
Evelyn Aguilar, Board Secretary - Present

**Note:** This meeting was recorded by the District

**CONSENT CALENDAR**

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

**1. Approval of:**

- a. Finance and Audit Committee Meeting Minutes and Warrants of November 15, 2022

- b. Regular Board Meeting Minutes and Warrants of November 15, 2022
- c. Reaffirmation of Resolution 04-2021, declaring the continuation of virtual meetings due to COVID-19

**Motion to approve following consent calendar items: (a) Finance and Audit Committee Meeting Minutes and Warrants of November 15, 2022, (b) Regular Board Meeting Minutes and Warrants of November 15, 2022, (c) Reaffirmation of Resolution 04-2021, declaring the continuation of virtual meetings due to COVID-19 made by Director Tincher and 2<sup>nd</sup> by Director Morris**

Director Brock - Aye  
Director Tincher - Aye  
Director Morris - Aye  
Director Davis - Aye  
Director Wargo - Aye

- 2. Warrants – None
- 3. Awards of Contracts:

- a. Isolation Valve Improvement Project – Borden Excavating Inc. (per the Nov. 15, 2022 Board Meeting)

**UPDATES**

- 1. Update: **CWD Operations Report  
(by GM Pollack)**

- On 12/05, Bay City Electric performed routine maintenance on the generator at Well #2.
- A new address sign was installed at the Main/Pecan District storage yard.
- On 11/29, the GM met with Belinda Carrol of CRWA for an assessment of the District. She needed information about the District. CRWA is planning to assist with a leak audit and grant opportunities.
- Upcoming revenue for new customers is estimated at around \$64k.
- On 12/06, the SGP GSAs voted to allow SGPWA to apply for a grant for 4 new monitoring wells.
- The estimated total to replace the Bonita PRV Station comes out to about \$74k. \$225k is in the budget for Well & Tank repairs, but the Tank repairs are covered by grant funding.
- The 2000 GMC Sierra has over 300k miles. Over \$10k has been spent on repair & maintenance since 2019 for this vehicle. A new Toyota Tacoma is \$29k, a Ford Ranger is \$34k, and a Chevy Colorado is \$32k.
- Legend Pump will be sending a quote for the rebuild & installation of Well #4. Additional quotes from other contractors will also be obtained.

**OLD BUSINESS**

- 1. Discussion/Action: **Bonita Ave PRV Station Replacement Project**

- This item was discussed in more detail during the November 15 Board meeting, but was tabled so that the full Board could be part of the discussion.

**Motion to approve Krieger & Stewart's proposal and the quote for materials for the Bonita PRV Station Replacement project made by Director Tincher and 2<sup>nd</sup> by Director Davis.**

Director Brock - Aye  
Director Tincher - Aye  
Director Morris - Aye  
Director Davis - Aye  
Director Wargo - Aye

## **NEW BUSINESS**

### **1. Discussion/Action: Change in Community Action Committee Meeting Procedures**

- Director Morris explained that the CAC meetings are usually held once a month, but have been put on hold due to the Holidays and issues with finding a meeting location. She further explained that the meetings do not typically yield much updates, and recommended that the frequency be changed to every 6 months in order to save money for the District due to Director Fees.
- The Board suggested that CAC meetings should be arranged only when major updates need to be shared.

**\*No action was taken on this item.**

### **2. Discussion: New Vehicle to Replace 2000 GMC Sierra (Unit #003)**

- The Board Secretary stated that she mistakenly listed this item as an Action item on the agenda, when it was only supposed to be a Discussion item.
- The GM echoed the points he brought up during the Operations Report, and mentioned that he would not be looking for action on this item until closer to the end of the Fiscal Year, to determine if there are available funds to purchase a new vehicle.
- Director Tincher suggested that this item be held off until there are major issues with the GMC.
- Director Wargo suggested that staff look into used vehicles, since the GMC is not used to travel long distances. Director Morris responded that new vehicles come with a warranty. The GM said he would look into used vehicles as well when this item comes up again.

## **PUBLIC COMMENTS**

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

- James Brock explained that a flyer was sent with his water bill showing the water rates for 2023, including the meter charge and usage rates. He pointed out that there is no way for a customer to know their meter size unless they contact the District, and asked if there could be a way to let customers know their meter size.

## **GENERAL MANAGER/BOARD COMMENTS**

### **1. Future Agenda Items**

**The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.**

- **Suggested agenda items from the Public.**
- **Suggested agenda items from Management.**
- Broadway/Main Cluster Valve project bids
- Recoating of Tanks project engineering proposal
- Update of Isolation Valves installation

- Suggested agenda items from Board Members.
- Discussion of CWSA benefits

**2. Management Comments**

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

**3. Board Member Comments**

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

**MISCELLANEOUS**

**1. Future Board Items/Next Board Meeting Date(s)**

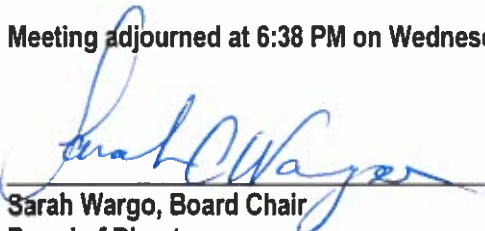
- a. Community Water Systems Alliance Meeting – Wednesday, Dec. 28, 2022, 8:30 am
- b. Collaborative Agencies Meeting at Beaumont Unified School District – Jan. 4, 2023, 5:00 pm
- c. Finance & Audit Workshop – Tuesday, Jan. 17, 2023, 5:00 pm
- d. Regular Board Meeting – Tuesday, Jan. 17, 2023, 6:00 pm
- e. San Geronio Pass Regional Water Alliance Meeting – Monday, Jan. 23, 2023, 5:00 pm
- f. Community Action Committee Meeting – TBD – 2023
- g. Personnel Committee – TBD


**ADJOURNMENT**

Motion to adjourn at 6:38 PM made by Director Morris and 2<sup>nd</sup> by Director Tincher

Director Brock - Aye  
Director Tincher - Aye  
Director Morris - Aye  
Director Davis - Aye  
Director Wargo - Aye

Meeting adjourned at 6:38 PM on Wednesday, December 14, 2022

  
Sarah Wargo, Board Chair  
Board of Directors  
Cabazon Water District

  
Evelyn Aguilar, Secretary  
Board of Directors  
Cabazon Water District

ADA Compliance Issues

*In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.*